

Date:

Number:



## Volunteer/ placement application:

### ABOUT YOU

#### Contact Information

Title	First Name (s)	Surname
Street Address		
Town		
County	Postcode	
Mobile Phone		
Home Phone		
Work Phone		
E-Mail Address		

*Opportunities vary from time to time – look on our web site, our shop window and notice boards for the latest.*

#### Interests

Tell us in which areas you are interested in volunteering.

- |  |  |
|--|--|
| <input type="checkbox"/> Administration            | <input type="checkbox"/> Deliveries                              |
| <input type="checkbox"/> Customer Service          | <input type="checkbox"/> Driving (own car)                       |
| <input type="checkbox"/> Sales & Marketing         | <input type="checkbox"/> Driving (our minibus or accessible car) |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Retail assistant                        |
| <input type="checkbox"/> Children & Families       | <input type="checkbox"/> Odd jobs                                |
| <input type="checkbox"/> Warehousing               | <input type="checkbox"/> Luncheon club/ catering                 |
| <input type="checkbox"/> Woodwork                  | <input type="checkbox"/> Other                                   |
| <input type="checkbox"/> Domestic Appliance Repair |  |

#### When are you available?

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning							
Afternoon							
Evening							

#### How did you hear about us?

Also tell us here if you have been referred as part of scheme or from another organisation

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#### The MRC Community

Would you like to be added to our list of 'friends of MRC' – as a member you will receive emails news updates etc from MRC

YES / NO

## Skills or Qualifications

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Summarise special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

## Previous Experience

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Summarise your previous (volunteer or work) experience.

## Your plans

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People have different reasons for volunteering. Please tell us about yours e.g. are you unemployed and aiming to get back into employment or education, do you want to learn new skills, gain experience to go on your CV, help the community etc.? If you are looking for work or training – what sort do you want?

## Support Needs

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Please tell us about any specific support needs you would have

Do you have a clean driving license?

**YES / NO**

Do you have a health problem/disability that may affect your volunteering?

**YES / NO**

If "Yes", please give details \_\_\_\_\_

Have you ever been dismissed from voluntary work or paid employment with children or elderly people?

**YES / NO**

If "Yes", please give details \_\_\_\_\_

Previous convictions do not automatically prevent you from doing volunteer work. Volunteering with children, however, is exempt from the 1974 Rehabilitation of Offenders Act

Have you ever been convicted of a criminal offence?

**YES / NO**

If `Yes`, please give details \_\_\_\_\_

Do you have any court appearances pending? YES / NO If `Yes`, please give details of charge and date of court appearance.

**REFERENCES**

Please give details of two referees.

Name	
e-mail address	
Address	
Tel. No.	
Relationship to you	
Personal/ professional/ volunteering	

Name	
E-mail address	
Address	
Tel. No.	
Relationship to you	
Personal/ professional/ volunteering	

Which ethnic group do you feel you belong in: (please tick one)			
White British		Indian	
White British (English)		Pakistani	
White British (Scottish)		Bangladeshi	
White British (Welsh)		Other Asian background	
White Irish		Black Caribbean	
Other White background		Black African	
White & Black Caribbean		Other Black background	
White & Black African		Chinese	
White & Asian		Any other background	
Other Mixed background			

Which age group are you in? (please tick one)	
19-25	
26-29	
30-34	
35-39	
40-44	
45-49	
50-54	
55-59	
60-64	
Over 65	
Over 80	

What is your current employment status? (please tick one)	
Employed	
<b>Non employed</b> (not actually seeking paid employment)	
Houseperson	
Retired	
Student	
<b>Unable to work</b>	
Unemployed	

## Our Policy

It is the policy of this organisation to provide equal opportunities without regard to race, colour, religion, national origin, gender, sexual preference, age, or disability.

## GDPR – General Data Protection Regulations

As you are probably aware on 25 May this year, new GDPR rules came into force for all businesses. The personal data we collect from you will be used for correspondence purposes only.

By signing this form you are giving us permission to process your personal data specifically for the purposes identified above. If you do not wish to be contacted by email, please complete the Opt out declaration below. You may withdraw consent at any time by contacting MRC Community Action either in writing, by phone on 01530 510515 or by email at [info@mrc.uk.net](mailto:info@mrc.uk.net).

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Opt Out:**

Full Name \_\_\_\_\_

Date \_\_\_\_\_

Thank you for completing this application form and for your interest in volunteering with us.

*OFFICE OR RETURN INSTRUCTIONS*

*PROOF OF I.D.*